

# 19th DNUG Conference

## November 04/05, 2003, Kongress Palais Stadthalle Kassel

### Application for the Exhibition

Please send this application form (2 pages) by mail or fax to:  
**DNUG e. V., Berggasse 1, D-07745 Jena, Fax: + 49 (0) 36 41 / 45 69 - 15**

#### Application

I hereby make a legally binding reservation for the 19th DNUG Conference on 2003-11-04/05 in the Kongress Palais Stadthalle Kassel:

- one exhibition stand with  1 person /  2 people stand staff  
 a 15-minute product slot as additional option

Surname ..... Name .....

Company ..... Department .....

Street/P.O.B..... Postcode, City .....

Phone ..... Fax: .....

E-Mail: .....

Invoice to (in case of different address) .....

#### 1. Application for Stand and Stand Staff

Applying for an exhibition stand as DNUG member or guest you can choose between two categories. Alteration of stand category is **not** intended.

A fee of € 300.00 per person is charged for registration of additional stand staff. In case of substitution of stand staff a processing fee of € 25.00 is charged from Monday **2003-10-27**.

Stand staff wishing to attend the conference sessions has to be registered as participants of the conference. Speakers of the product slot have to be registered as stand staff or participants of the conference. The corresponding price categories for members/guests depending on the date of registration are valid. Special terms are valid for companies acting as Conference Sponsor (for information please see [www.DNUG.DE](http://www.DNUG.DE)).

Contact person present at the stand:

1. Surname ..... Name .....  
 Phone ..... E-Mail .....

2. Surname ..... Name .....  
 Phone ..... E-Mail .....

- I agree to the publication of these data in the conference papers.

#### 2. Exhibition Fees

	DNUG members	Guests
stand + 1 person stand staff	1,300.00 EUR	2,000.00 EUR
stand + 2 people stand staff	1,500.00 EUR	2,500.00 EUR
product slot	200.00 EUR	300.00 EUR

**All given prices are net plus statutory VAT.**

**Please pay your fee after receipt of invoice, by 2003-09-15 at the latest. Your exhibition stand is booked for you only after payment. Claiming member conditions presupposes payment of membership fees.**

### **3. Cancellation**

A processing fee of 300.00 EUR is charged for cancellation of registration until **2003-09-15**. In case of cancellation after this date the participation fee – processing fee deducted - can only be refunded, if another company could be acquired as exhibitor for the stand.

### **4. Stand Construction and Equipment**

The uniform dimensions of all stands are 3m x 2m x 2.50m (length x width x height).

It is possible to use individual stand equipment as well as the DNUG stand package. **Electric current connection** will be provided for each stand.

#### **4.1 Stand package**

Stands of **rows A, B and C** are only offered as **package stands**. They will be handed over completely built-up. The package includes the following items:

1 counter (0.75m x 0.75m x 1.15m), 2 bar stools, 1 brochure display stand, 1 waste basket, 2 halogen spotlights, 1 triple junction box and 3 wall elements (1.00m wide, 2.50m high each) as back wall of the stand. The wall elements are laminated with a white melamin resin, the frames are made of aluminum laminated white. Decoration material can be attached with adhesive tape, self-adhesive Velcro tape or thin wire hooks. A designation panel forms the upper part of the back walls (therefore usable height of wall elements only 2.10 m!). **Using the DNUG stand package, setting up decoration elements exceeding the height of 2.10m is excluded!**

#### **4.2 Individual Stands**

Usage of **individual stand systems** is possible at the stand area in **row D on the first floor**.

**Conference sponsors** can also opt for a stand on the so-called **Saalgeschoss** (second floor with the main conference hall). You will receive a plan of the exhibition area showing all stands with the application documents. Assignment of the stands will be effected by DNUG in accordance with the interested company.

The Exhibitor Guidelines, which will be sent to you, contain all organizational information.

Please handle all provided equipment carefully and according to its use. The exhibiting company is liable for damages incurred.

### **5. Venue**

Kongress Palais Stadthalle Kassel

c/o 19. DNUG-Konferenz

Friedrich-Ebert-Straße 152

D-34119 Kassel

Tel.: +49 - (0) 561 / 78 82 - 0, Fax: +49 (0) 561 / 78 82 - 218

### **6. Contact**

Contact for all information

- on the exhibition: Mrs. Kunze; phone: +49 – (0) 36 41 / 45 69 12; email: [ikunze@dnug.de](mailto:ikunze@dnug.de)

- on the DNUG Conference: Mrs. Dr. Boldt; phone: + 49 – (0) 36 41 / 45 69 11; email: [rboldt@dnug.de](mailto:rboldt@dnug.de)

### **Deadline for entry in printed documents of the 19<sup>th</sup> Conference**

**2003-07-25** Entry in the Invitation flyer - logo + short text  
(max. 100 words + web address)

**2003-09-15** Entry in the Conference kit – Information on your company and/or products/services (1 page European A4 size [one-sided] as master copy on paper or as file)

**2003-04-11** Entry in the Press kit (max. 1 page European A4 size [one-sided]) as pdf-file)

I hereby accept the terms of participation, cancellation and stand construction.

Date .....

Signature/stamp.....